



Revised Oct-16

WYOMING DEPARTMENT OF REVENUE LIQUOR DIVISION POLICY & PROCEDURE

PRODUCT SIZE EXTENSION

An item currently listed that is selling at least a pallet of product per month can be considered for a size extension.

For consideration:

- Current listed item must be selling at least one pallet of product per month
- If multiple sizes are currently listed, WLD will review the volume and dollar sales of the 750 ML size
- The industry rep may request a size extension at any time
- Standard Quotation and Specification forms must be filled out for each item
- Extension of glass or PET in the same size as the current listing have the same sales requirements

Upon approval:

- WLD will submit initial order
- WLD will submit replenishment order based on sales (no vendor managed inventory)
- Vendor may submit price changes quarterly
- DAs must be submitted 60 days prior to effective month
- Item must meet all requirements of a regular listed item

Please contact the purchasing manager at 307-777-6451 with additional questions.